

**Huber Air Park, LLC Homeowners Association Architectural Control Committee (ACC)
Improvement / New Construction Form
2475 Ruedeloff Road, Seguin, Texas 78155**

In accordance with the recorded covenants, conditions and restrictions of the Association, and to protect each individual lot owner's rights and values, any lot owner who is considering improvement of his deeded property to include, but not be limited to storage buildings, patio covers, decks, outside buildings, fencing, building add-ons, etc., must submit the following to the Architectural Committee **prior to initiating work on the planned improvements:**

1. **Completed Improvement Request Form (2 pages).** *** ONE FORM PER REQUEST ***
2. **Complete & detailed building plans & specifications, material list, and color swatches, as applicable.**
3. **A site/plot plan showing the location of the proposed improvement.**
4. **Photos, as applicable.**
5. **Building permit(s) and inspection(s) required by City ordinance.**

FAILURE TO SUBMIT THE REQUESTED ATTACHMENTS (ITEMS 1, 2, 3, 4 & 5) PRIOR TO CONSTRUCTION MAY RESULT IN DENIAL OF YOUR REQUEST FOR IMPROVEMENT. *If any change is made without approval, the Committee has the right to tell the homeowner to remove the improvement from his/her property.* **Any homeowner considering any exterior improvement to his property is urged to review the recorded deed restrictions prior to initial request.**

Owner Name: _____

Property Address: _____ Seguin, Texas 78155

Mailing Address: _____ City _____ State & Zip _____

Email Address: _____ Phone: _____

Briefly describe the improvement you propose:

Who will do the actual work on this improvement?

Location of improvement (check actual areas that apply):

***New Construction**

Type of dwelling (describe) _____

Material to be used for the improvement (check applicable items):

Siding – Wood or Aluminum

Other (explain) _____

Form can be downloaded at <http://huberairpark.com/hoa-restrictions-amendments-and-bylaws/>

I understand that the Architectural Committee will act on this request within (60) sixty days of receipt and contact me in writing with their decision. I agree not to begin property improvement without written approval from the Architectural Committee. I understand that all construction will meet with City codes, County codes, and all governmental regulations. I also understand that the Architectural Committee approvals do not override the County codes or other governmental regulations, but rather, intends to work with them. I understand that if this is new construction, I must receive appropriate government permits.

Homeowner's Signature Date

Proposed Construction Start Date Proposed Completion Date

Recommendations: _____

FOR ACC USE ONLY

Conditional Approved: _____

Disapproved for the following reasons: _____

_____ Approved Disapprove Conditional Approved
AC Member DATE

_____ Approved Disapprove Conditional Approved
AC Member DATE

_____ Approved Disapprove Conditional Approved
AC Member DATE

RETURN COMPLETED FORM TO:

**Huber Air Park, LLC Homeowners Association, (HOA)
2475 Rudeloff Road
Seguin, Texas 78155**

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